



ANDROSCOGGIN  
VALLEY

*Chamber of Commerce*

961 Main Street, Berlin, NH 03570  
1-603-752-6060

[www.androscogginvalleychamber.com](http://www.androscogginvalleychamber.com)

**An Invitation to Join...**

We invite you to join the Androscoggin Valley Chamber of Commerce. Your views, opinions, and concerns are important to us and are important in order to reach the goals of the Androscoggin Valley Chamber of Commerce. Your help in achieving our goals of unity, promotion, and assistance are critical in improving the health of the business community and the living environment.

Androscoggin Valley Chamber of Commerce Membership Application

Please provide us with the following information about your business:

Name of business: \_\_\_\_\_

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_ Fax: \_\_\_\_\_ 800#: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Owner: \_\_\_\_\_ Manager or Contact: \_\_\_\_\_

Please describe your business: \_\_\_\_\_

\_\_\_\_\_

I agree to support the Androscoggin Valley Chamber of Commerce in its endeavors. Enclosed please find a check for \$ \_\_\_\_\_ (calculated on rate sheet) representing annual dues. I understand that dues must be paid each year by the due date in order to receive all membership benefits. I also understand that my membership is subject to approval by the Board of Directors.

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<b>Print name of person completing this form</b>	<b>  Signature</b>	<b>  Date</b>
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*Your investment in the Chamber of Commerce may be tax deductible as a legitimate business expense (not as a charity). Memberships are issued to individual businesses and may not be shared. The goal of the Chamber of Commerce is to promote business in our region. Please be sure you understand your benefits before returning this form. **Please retain a copy of this 2-page form for your records.***

Please return this 2-page application with payment and information about your business to the Androscoggin Valley Chamber of Commerce, 961 Main Street, Berlin, NH 03570.

***Welcome to the Chamber!***

**Thank you for your support!**

961 Main Street, Berlin, NH 03570 | Tel: (603)752-6060 | Fax: (603) 752-1002

## MEMBERSHIP

"Member" refers to the business. "Delegate" refers to the person representing the business. Each member must specify a delegate or contact person.

- A.** Members of the Chamber must agree to and abide by the following *Code of Ethics*:
- Each business must display, or have on record a State of New Hampshire Business License, if applicable; Rooms & Meals tax number & Federal ID.
  - Each member's primary goal must be honesty in all transactions, eliminating frauds and deceptions from the marketplace.
  - Each member must make every effort to honor product and service warranties, guarantees, and service commitments.
  - Each member must strive to protect the health and rights of the consumer. Specifically the right to safety, to be heard, to choose, to be informed, and the right to quality and integrity in the marketplace.
- B.** Any member may be dropped or suspended by the Board of Directors for non-payment of dues, or breach of the codes of ethics.
- C.** In the event a business changes hands, the membership fee paid carries forward to the new ownership.
- D.** Membership dues shall be determined by the Membership Committee based on the Executive Committee recommendations and approved by the Board of Directors.
- E.** Each member shall have one vote at the Annual Meeting, or by a proxy mail vote.
- F.** A delegate in good standing may request a position on any standing committee subject to the approval of the committee chairperson, or may be considered for nomination to the Board.

The fiscal year of the Chamber will be January 1 through December 31. The Membership year begins January 1 and ends December 31 of each year; however, membership will be pro-rated to reflect a half-year membership for those joining after July 1.

I have read and understand the membership criteria as stated above, and as a member, agree to abide by the Androscoggin Valley Chamber of Commerce *Code of Ethics*.

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**Print name of person completing the application**

**| Signature**

**| Date**

Androscoggin Valley Chamber of Commerce, 961 Main Street, Berlin, NH 03570

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**CHAMBER GIFT CERTIFICATE PROGRAM**

Dear Business Owner:

Several years ago the Chamber implemented the Androscoggin Valley Chamber of Commerce **MEMBERS ONLY** Gift Certificate Program. Since then it has become an important service to the community and member businesses.

The Gift Certificate Program's purpose is to bolster the economy within the North Country and Great North Woods communities. Chamber Gift Certificates are purchased by businesses, community organizations, and residents as awards for performance, significant contributions, or gifts for special occasions. A list of all participating members is distributed with each Gift Certificate sold. When the certificate is redeemed it is treated as cash, with cash given as change if needed. **Once redeemed, the business then returns the certificate to the Chamber office and is reimbursed for its full value.**

Chamber Gift Certificates are used in place of cash and can be made out for any amount up to \$25. Keep in mind when choosing the amount of the gift certificate that each gift certificate must be used at a single business (they can not use a portion at one business and the balance at another business). *Approximately \$20,000.00 in Chamber Gift Certificates will be sold to local businesses, organizations, and residents this year, which means that much in revenues was channeled back to local businesses!*

All members are welcome to add their name to the list; **the FULL value of the gift certificate is redeemed. The Androscoggin Valley Chamber of Commerce Gift Certificate is sold ONLY at the Chamber office** and is currently accepted at over 40 participating member businesses. Add your business to that list today!

If you have any questions about the Gift Certificate Program or are thinking about becoming an Androscoggin Valley Chamber of Commerce member, please do not hesitate to call our office at 752-6060.

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**YES!** Please enroll our business in the Androscoggin Valley Chamber of Commerce Gift Certificate Program and list it as follows:

BUSINESS NAME: \_\_\_\_\_

DESCRIPTION OF PRODUCTS/SERVICES: \_\_\_\_\_

LOCATION: \_\_\_\_\_

TELEPHONE(S): \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

**Mail or fax the completed form to the address below:**

961 Main Street, Berlin, NH 03570  
Telephone 1-603-752-6060 - - Fax 1-603-752-1002

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**Membership Investment Rates**

<b>A. Base Rate:</b>	<b>Full Year</b>	
Seasonal	\$175.00	\$ _____
General / Other	\$175.00	\$ _____
Financial Institution	\$ 0.00	
Non-Profit Organization ( <i>100% Charitable</i> )	\$150.00	\$ _____
Individual Membership ( <i>No Business Affiliation</i> )	\$ 40.00	\$ _____
Affiliate Member ( <i>Having a Parent Company</i> )	\$ 25.00	\$ _____
	<b><u>Sub-Total</u></b>	<b>\$ _____</b>

**B. FTE\* Adjustment:**            \_\_\_\_\_ FTEø            x            \$ 6.00            \$ \_\_\_\_\_

\*FTE = Full Time Equivalent: the equivalent number of full-time employees; two part-time employees = one FTE.  
(Does not apply to Individual, Financial, or Seasonal member classes; nor to the special classes below)

**C. Special Class Adjustments (in lieu of FTE Adjustment above):**

Accommodation	_____ Lodging Units	x	\$ 3.00	\$ _____
Restaurant	_____ Seats	x	\$ 1.00	\$ _____
Financial Institution	_____ Million \$ in deposits	x	\$ 23.00	\$ _____
			<b><u>Sub-Total</u></b>	<b>\$ _____</b>

**Total Annual Membership Investment (A + B + C) . . . . .**            \$ \_\_\_\_\_

Membership Investments will be pro-rated to reflect a half-year membership for those joining after July 1.  
Please remit a copy of this form with payment.

Option/Amount:	Annual: \$ _____	Semi-Annual: \$ _____	Quarterly: \$ _____
Check enclosed made payable to Androscoggin Valley Chamber of Commerce.			
Please bill my credit card: Name on card: _____			
MasterCard	Visa	Card #: _____	Expiration Date: _____
Signature: _____			



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1-800-992-7480/ 603-752-6060

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Dear Prospective Member:

Thank you for your interest in joining the newly formed Androscoggin Valley Chamber of Commerce.

The Androscoggin Valley Chamber of Commerce is a voluntary organization of the business community. It is a private, non-profit, 501 c (6) tax-paying Corporation that unites the business and professional community. The Chamber acts as a unique central agency with the purpose of improving business, the business environment, and building better communities within the area the Chamber serves.

The Androscoggin Valley Chamber of Commerce is not a department of a town, city, state, or federal government. It is not a charity. Your membership dues and expenses are tax deductible as a business expense but not as a charitable contribution.

The Androscoggin Valley Chamber of Commerce's most valuable asset is its members, people just like you. People who realize that through the Chamber they can accomplish collectively what no one of them can do individually.

We realize the limits of your time; however, it is only through volunteer involvement by chamber members that the Chamber exemplifies the voice of the business and professional community. With the participation of its members the chamber conveys its message loud and clear.

The focus of the Chamber is to unite, promote, and assist the business community and in some way improve the quality of life in the area. The Chamber will also work to promote and respond to the collective interest of its members.

We continuously promote the Chamber's members to residents, tourists, and newcomers. Over Five Thousand tourists, businesses, and residents call, visit, e-mail, or write the chamber each year. It is quite conceivable that you may be missing some business opportunities if you are not a Chamber member. The Androscoggin Valley Chamber of Commerce needs your help and your input. If we are not reaching a need that you know exists please let us know.

Thank you,

*Paula Kinney*

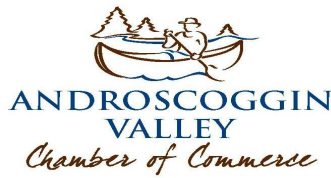
Paula Kinney

Office Manager

Androscoggin Valley Chamber of Commerce

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Feature	Benefit to Member
Foster a strong local economy by promoting goods and services of Chamber members	Promotion of goods and services of Chamber members.
Referrals through Chamber calls and inquiries	The Chamber office gets many inquiries a year and refers callers to Chamber members only (when applicable).
Networking through Chamber members expertise and partnerships	You'll get new contacts that may turn into customers!
Educational seminars on regulatory and informational topics	Chamber collaborates with partners to organize and provide seminars on various regulatory and informational topics.
Business Counseling Services	The Chamber works closely with NH Small Business Development Center, BIA, and SBA.
Business After Hours- Evening of Networking	Chamber Business After Hours Events can be a Grand Opening or Re-Opening, Celebrate a milestone, etc..
Chamber Ski Pass <b>VERY POPULAR BENEFIT!!</b> <b>ASK US ABOUT IT!!</b>	Discounted rates on Alpine & Nordic ski areas(for employees & spouses) ó very popular program!
Monthly Newsletters - Facebook	Keeps members informed and offers advertisement opportunity. LIKE US on FACEBOOK!
Use of lobby display rack	Display information on your company in high-traffic area of Chamber office.
Listing on Chamber of Commerce Website	<a href="http://www.androscogginvalleychamber.com">www.androscogginvalleychamber.com</a>
Gift Certificate Program <b>AWESOME PROGRAM!!</b> <b>ASK US MORE!!</b>	Bolsters economy within the Androscoggin Valley. Once certificate is redeemed, the business returns the certificate to the Chamber for reimbursement.
Email Blasts	Chamber will promote your emails to our entire list of contacts.
FREE Business List of members and non-members	Hardcopy list of member and non-member businesses for FREE.
Discount to Chamber events	Members receive a discount to Chamber sponsored events.
Calendar of Events	Event posting on our Google Calendar (website)
Job Fairs	Co-sponsor of NHWORKS Job Fairs.
A Collective Voice	Together we have a stronger public and legislative voice.

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